



Retail Forum Working Group Minutes: Future of Retail – Green Transition

31 May 2023

Meeting 6

CHATHAM HOUSE RULES APPLY

Attendees: Appendix A

Minutes: The minutes from this meeting are to be agreed under Silence Procedure and will be available on www.enterprise.gov.ie

Item 1: Welcome

The new Chair introduced herself and welcomed attendees.

Item 2: Decarbonisation of the Commercial Built environment.

Due to technical difficulties this presentation didn't proceed. A copy of the presentation will be forwarded to Working Group members.

Item 3: Mentors Work

Rachael McFarlene, Mentors Work gave an overview of the Mentors Work initiative. A copy of the presentation will be forwarded to Working Group members.

Comments Arising

- *How are mentors selected (MentorsWork advised that it is by tender process)*
- *Is access to the scheme free (MentorsWork advised that it is free to companies with under 250 employees)*

Item 4: Working Group Actions

The Chair indicated that Actions 15, 17 and 19 of the 2022-2023 Retail Forum Work Programme relating to Green Transition are now completed.

She added that Action 16 (Identify barriers to engagement in sustainability programmes for retailers – in particular SME retailers) and Action 18 (Monitor the roll out of the Deposit Return Scheme) will be brought forward to the 2023-2024 Work Programme as they are not yet completed.

The Chair thanked members for their participation in the Working Group and asked them to consider Green Transition additional actions that can be brought to the Retail Forum for the 2023-2024 Retail Forum Work Programme.

The Chair indicated the importance of feedback from the Group and their input and suggestions for relevant actions which may be included in the 2023/2024 Work Programme which is currently in draft.

Item 5: AOB

Comments Arising

- *Information about upcoming legislation (members directed to DETE webpages Retail Sector in Ireland and Responsible Business)*
- *Inclusion of MentorsWork in the list of schemes and resources on Retail Sector in Ireland webpage.*

Action:

- Copy of presentations to be forwarded to Working Group members.

**Retail Section
Department of Enterprise, Trade and Employment
01 June 2023**

Appendix A

Retail Forum Working Group: Future of Retail – Green Transition

Attendees

Organisation	First Name	Surname
Department of Enterprise, Trade and Employment (Chair)	Marian	Cassidy
Chambers Ireland	James	Kiernan
Leo Network	Joe	Lowe
Musgrave	Owen	Keogh
Primark	Emma	Ormond
Retail Ireland	Arnold	Dillon
RGDATA	Tara	Buckley

Apologies

Organisation	First Name	Surname
CSNA	Vincent	Jennings
Retail Excellence	Duncan	Graham
SEAI	Ali	Donnellan
Kilkenny Group	Marian	O’Gorman
Eason	Liam	Hanly
IKEA	Martyn	Allen

Presenters

Organisation	First Name	Surname
MentorsWork	Rachel	McFarlene